



PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN

www.pbpfpf.org

Robert J. Conlan Professional Center
1501 R. J. Conlan Blvd., NE, Suite 260 - Palm Bay, Florida 32905

AGENDA

BOARD OF TRUSTEES
Regular Meeting No. 08-16
Wednesday, October 1, 2008 - 9:00 A.M.

CALL TO ORDER:

ROLL CALL:

Quarterly Minutes 08-06
Special Minutes 08-07
Special Minutes 08-08
Special Minutes 08-09
Regular Minutes 08-10
Special Minutes 08-11
Regular Minutes 08-12
Special Minutes 08-13
Regular Minutes 08-14
Regular Minutes 08-15

OATH OF OFFICE: Administered to Trustee Richard B. Adams

**NOMINATION AND APPOINTMENT OF BOARD CHAIRMAN, VICE CHAIRMAN,
AND SECRETARY:** By the Board of Trustees

INTERVIEWS FOR PART-TIME CLERK SCHEDULED 11:00 A.M. – 12:15 P.M.:

1. Kristin M. Courcier
2. Vicki Holley
3. Tara R. McKnight
4. Edgardo Montanez

OLD BUSINESS:

1. Actuarial Services & Projects: Foster & Foster, Inc.
 - a. Fraternal Order of Police Negotiations-Request for Actuarial Impact Study

- b. Palm Bay Professional Firefighters, IAFF, Local 2446-Pension Re-Opener
- c. Florida Premium Tax Distribution-Fire Fund
- 2. Review of Levi, Ray, & Shoup, Inc. Conference
- 3. Pension Website-www.pbppf.org
- 4. Status Report on Giordano Case
- 5. City Payroll Audit of Additional Compensation Items for Police
- 6. Transfer of Funds from/to the Payout Expense Account
- 7. Budget for 2008-09 Budget
- 8. FYE 9/30/08 Audit
- 9. Commission Recapture Program with Donaldson & Company
- 10. Division of Retirement Conference Rescheduling due to Hurricane Ike & Consideration for a December Meeting Date Change
- 11. Review of Firefighter Pension Workshops
- 12. Annual Employee Benefit Statements

CONSENT AGENDA:

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

NEW BUSINESS:

- *1. Consideration of Warrants for Payment
 - a) Foster & Foster, Inc.-\$3,750.00-Professional Actuarial Services, Invoice No. 516 (Police Fund Only)
 - b) Foster & Foster, Inc.-\$700.00-Professional Actuarial Services, Invoice No. 517 (Fire Fund Only)
 - c) Burgess Chambers & Associates, Inc.-\$11,250.00-Second Quarter 2008 Performance Monitoring & Advisory Fee Per Contract. Invoice No. 08-174.
 - d) National Conference on Public Employee Retirement Systems (NCPERS)-\$150.00-2009 Annual Membership Dues
- *2. New Plan Member Application, Member Beneficiary Changes, Pre-Retirement Death Benefit Option Selection and Retirement Beneficiary Forms
- *3. Long Range Planning Items:
 - a) Part Time Employee Selection
- 4. Board Business
- 5. Upcoming Events-Educational Opportunities
- 6. Review of Correspondence:
 - a) Monthly Bank Statement-STI, 08/31/2008
 - b) Monthly Statement- American Euro Pacific, 08/31/2008
 - c) Monthly Statement-JPMorgan Strategic Property Fund, 08/31/2008
- 7. Application for Disability Retirement-Police Officer Aaron Choma
- 8. Termination Refund-Police Officer Kristian Michael Lanzana
- 9. Application for Retirement & DROP-Police Officer Robert W. Kenney
- 10. Application for Retirement & DROP-Police Officer William D. Young,
- 11. Board Administrator Fee Increase

ADJOURNMENT:

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting or hearing, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting, contact Kathy Adams at the Pension Office (321) 724-8877; Florida Relay Service System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 260, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2nd Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.