



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpfpf.org](http://www.pbpfpf.org)

Robert J. Conlan Professional Center  
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905

**PLEASE NOTE NEW SUITE LOCATION**

*37<sup>th</sup> Anniversary - Established May 2, 1974*

**AGENDA**

BOARD OF TRUSTEES

Regular Meeting No. 12-06

Friday, April 13, 2012-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**OATH OF OFFICE:**

Administer to the Following Trustees: Police Elected Representative Timothy W. Lancaster; Fire Elected Representative Douglas R. Smith; City Council Appointees Guillermo William Capote, Sr. and James W. Brock

**AGENDA REVISIONS:**

**CONSENT AGENDA:**

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

**ADOPTION OF MINUTES:**

\*Special Minutes 12-05

**OLD BUSINESS:**

1. Actuarial Services & Projects: Foster & Foster, Inc.
  - a. City of Palm Bay & the Palm Bay Professional Firefighters, IAFF, Local 2446-Ordinance 2011-68 and 2011-69
  - b. Correspondence from Mr. Shultz, Deputy City Manager-Utilization of \$825,324.00 Accumulated Excess Firefighter Premium Tax Revenue
  - c. City of Palm Bay & the Fraternal Order of Police-Ordinance 2012-09

2. Formal Hearing on Ronald C. Giordano, Jr.-Disability Application
3. Review of the Florida Public Pension Trustees' Association (FPPTA) Certified Public Pension Trustee (CPPT) Continuing Education Program
4. Annual Review of Katie Taglia-Polak, Pension Assistant
5. Pension Office Relocation
  - a. Cleaning Contract
  - b. Brave Security Payment

**NEW BUSINESS:**

- \*1. Consideration of Warrants for Payment
  - a) City of Palm Bay-\$25.65-Purchase of Supplement No. 23 to the City of Palm Bay Code of Ordinances
  - b) Foster & Foster, Inc.-\$1,000.00-Preparation of Actuarial Impact Statement, Invoice No. 2646 (Police Fund Only)
- \*2. Review of Correspondence:
  - a) Monthly Pension Fund Market Value Statement-2/29/2012
- \*3. New Plan Member Application, Member Beneficiary Changes, Pre-Retirement Death Benefit Option Selection and Retirement Beneficiary Forms
4. Board Business
5. Consideration of Employee Payroll Contract with Paychex
- \*6. Review Updated Police Summary Plan Description & Miscellaneous Forms
7. Upcoming Events-Educational Opportunities
- \*8. Termination Refund/Rollover/or Vested Termination, If Eligible-Firefighter Desmond Russo
- \*9. Deceased Members-Firefighter Retiree Randy C. Gore and Police Retiree Albert A. Gensiejewski, Sr. & Approval of Survivor Benefits

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 260, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.