



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpf.org](http://www.pbpf.org)

Robert J. Conlan Professional Center

1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905

*43<sup>rd</sup> Anniversary ~ Fund Established May 2, 1974*

**AGENDA**

BOARD OF TRUSTEES

Regular Meeting No. 18-04

Friday, March 2, 2018-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**AGENDA REVISIONS:**

**CONSENT AGENDA:**

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

**ADOPTION OF MINUTES:**

\*Quarterly Minutes 18-03

**INFORMAL DISABILITY HEARING AT 10:00 A.M.-CONTINUANCE:**

1. Police Officer Michael Sharrow-Attorneys Suzanna Scarborough, Esquire, and Tonya Oliver, Esquire, Bichler, Oliver, Longo & Fox, PLLC; and Board Attorney Bonni Jensen, Esquire, Klausner, Kaufman, Jensen & Levinson

**OLD BUSINESS:**

1. Actuarial Services & Projects: Foster & Foster, Inc.
  - a. Police & Fire Pages for the State Report
2. Audit FYE 9/30/2017-BDO
3. FF SWAT Medic Program
4. Police & Fire Board of Trustees' Elected Representative Nominations & Election Process

5. City Council Appointees to the Board
6. Annual Review of Part-time Office Manager Katie Taglia-Polak
  - a. Request for Workshop to Discuss Evaluation Process
  - b. Annual Review of Ms. Taglia-Polak
7. Follow-up Items from Ms. Taglia-Polak
  - a. Application for Disability-Firefighter Cheryl Parente
  - b. Application for Disability-Police Officer Robert Rama
  - c. State Report
  - d. Handyman Services
  - e. Upcoming Events-Educational Opportunities

**NEW BUSINESS:**

- \*1. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations
2. Board Business
3. Buy Back Request from Police Officer Harold D. Ballard
- \*4. Application for Retirement and Entry into the DROP-Firefighter Edward J. Yanes
- \*5. Application for Retirement-Firefighter Robert E. Harrell, Jr.
- \*6. Termination Refund/Rollover/or Vested Termination, If Eligible-Police Officer Ursula Cowan

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.