



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpf.org](http://www.pbpf.org)

Robert J. Conlan Professional Center

1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905

*44<sup>th</sup> Anniversary ~ Fund Established May 2, 1974*

**AGENDA**

BOARD OF TRUSTEES

Regular Meeting No. 18-09

Friday, July 6, 2018-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**OATH OF OFFICE:**

**AGENDA REVISIONS:**

**CONSENT AGENDA:**

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

**ADOPTION OF MINUTES:**

\*Special Minutes 18-08

**INFORMAL DISABILITY HEARING AT 9:45 A.M.:**

1. Police Officer Robert Rama-Mr. Rama's Attorney, David Baker, Esquire, David Baker Law, and Board Attorney Paul A. Daragjati, Esquire, Klausner, Kaufman, Jensen & Levinson

**INTERVIEWS FOR PROFESSIONAL AUDITING SERVICES, RFP #2018-06-01**

**11:00 A.M.**

1. McDirmit Davis, CPA- Mr. Matthew Lee, Audit Supervisor, and Mr. Ehab Azer, Audit Manager

**11:30 A.M.**

2. Mauldin & Jenkins, LLC-Ms. Alison Wester, CPA, CGMA, Partner, Mr. Trey Scott, Director, and Mr. Daniel Anderson, Manager

**12:00 P.M.**

3. James Moore, CPA-Mr. Zach Chalifour, CPA, Partner, Mr. Doug Gillikin, CPA, Manager, and Mr. Anthony Walsh, CPA, Senior Accountant

**OLD BUSINESS:**

1. Actuarial Services & Projects: Foster & Foster, Inc.
  - a. FOP Negotiations-Interpretation of Share Plan Beneficiary Benefits
2. Review of the Public Retirement Information Systems Management (PRISM)
3. Review of the National Conference on Public Employee Retirement Systems (NCPERS), National Accredited Fiduciary (NAF) Program
4. Review of the Florida Division of Retirement School
5. Review of the Florida Public Pension Trustees' Association (FPPTA) Conference
6. Annual Joint City Council/Pension Workshop
7. Follow-up Items from Ms. Taglia-Polak
  - a. Update on Carpet Cleaning
  - b. Request to Purchase Adobe Acrobat Pro DC
  - c. Handyman Services
  - d. Annual Retiree Affidavits
  - e. Review and Approval of 2019 Educational Events Upon Revision
  - f. Upcoming Events-Educational Opportunities

**NEW BUSINESS:**

- \*1. Consideration of Warrants for Payment:
  - a. Levi, Ray & Shoup, Inc.-\$9,048.75-Software Maintenance & Support for Software Product(s) (08/02/2018-07/31/2019), Invoice No. 188720
  - b. Foster & Foster, Inc.-\$4,450.00-Preparation of the 2017 Chapter 112.664 Compliance Disclosure and Benefit Calculation for Tina Hensel, Invoice No. 12611 (Hensel was previously approved 5/4/2018 Meeting No. 18-06) (Police Fund Only)
  - c. Foster & Foster, Inc.-\$4,250.00-Preparation of the 2017 Chapter 112.664 Compliance Disclosure, Invoice No. 12610, (Fire Fund Only)
- \*2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations
3. Board Business
4. Trustee Appointment-Fifth Member
- \*5. Annual Retiree Cost-of-Living Allowances (COLA) for Retired Police Officers and Firefighters
- \*6. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawal/Rollover and/or Annual Distributions as Per Guidelines and Authorize Share Plan Distribution, Police Officer George Von Edwins

- \*7. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawal/Rollover and/or Annual Distributions as Per Guidelines and Authorize Share Plan Distribution, Police Officer Tyler Douglas
- \*8. Acknowledge Buy Back of Prior Service, Police Officer Harold Ballard
- \*9. Reduction of Monthly Pension Supplemental Benefit Due to Age 65, Firefighter Alanson Millwater

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.