



PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN

www.pbpf.org

Robert J. Conlan Professional Center

1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905

44th Anniversary ~ Fund Established May 2, 1974

AGENDA

BOARD OF TRUSTEES

Special Meeting No. 19-02

Friday, January 18, 2019-9:00 A.M.

CALL TO ORDER:

ROLL CALL:

AGENDA REVISIONS:

CONSENT AGENDA:

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

ADOPTION OF MINUTES:

*Regular Minutes 19-01

PRESENTATIONS AT 10:30 A.M.:

1. Ms. Alison N. Wester, CPA, CGMA, Partner and Mr. Daniel Anderson, CPA, Mauldin & Jenkins, CPA-Audit for Fiscal Year Ending 9/30/2018
2. Ms. Lark Janes, CPA, LLC-Audit Progress Review and Accounting Updates

OLD BUSINESS:

1. Discussion of Long Range Projects Established in 2018 and New Projects for 2019

NEW BUSINESS:

- *1. Consideration of Warrants for Payment:
 - a. Burgess Chambers & Associates, Inc.-\$17,766.50-Performance Monitoring & Advisory Fee for Quarter End 12/31/2018; Invoice No. 19-11
 - b. Foster & Foster, Inc.-\$2,000.00-Preparation of GASB 67 & 68 Statements, Invoice No. 13725 (General Employee Fund Only)
 - c. Foster & Foster, Inc.-\$12,925.00-Various Correspondence Related to the Audit: Preparation of GASB 67 & 68 Statements and Share Plan, Invoice No. 13711 (Fire Fund Only)
 - d. Foster & Foster, Inc.-\$12,925.00-Various Correspondence Related to the Audit: Preparation of GASB 67 & 68 Statements and Share Plan, Invoice No. 13712 (Police Fund Only)
 - e. Salem Trust-\$13,479.26-Account Management Fee for 10/1-12/31/2018, Fee A/C#M05207
- *2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations

INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:

INPUT FROM THE PUBLIC:

ADJOURNMENT:

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2nd Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.