



PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN

www.pbpfpf.org

Robert J. Conlan Professional Center

1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905

39th Anniversary ~ Fund Established May 2, 1974

AGENDA

BOARD OF TRUSTEES

Regular Meeting No. 13-10

Friday, September 6, 2013-9:00 A.M.

CALL TO ORDER:

ROLL CALL:

AGENDA REVISIONS:

CONSENT AGENDA:

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

ADOPTION OF MINUTES:

*Quarterly Minutes 13-09

SESSION ON NEW COMPUTER EQUIPMENT AT 10:30 A.M.:

1. Mr. Mark Mageau, Senior IT Specialist, Computer Experts

OLD BUSINESS:

1. Actuarial Services & Projects: Foster & Foster, Inc.
 - a. Final Adoption of Senate Bill 1128 for Police & Fire Plans-City Ordinance 2013-45
 - b. Police Officers' & Firefighters' Furlough Refund
 - c. State Funding for Police Officers and Firefighters
 - d. Discussion of Deferred Retirement Option Program (DROP)
2. Consideration of Adoption of Policy/Procedures of Senate Bill 50-Public Comments at Meetings
- *3. Interfund Transfer

4. Pension Employee Personal Leave Guidelines
5. Deputy Board Administrator Position
6. Review of Records Management Seminar
7. Levi, Ray & Shoup, Inc.-PensionGold Upgrades

NEW BUSINESS:

- *1. Consideration of Warrants for Payment
 - a) Advent Capital Management, LLC-\$13,206.36-Investment Management Fees for Qtr End 06/30/2013 (Police & Fire Funds Only)
2. Review of Correspondence:
 - a) Revised Market Value of the Fund-7/31/2013
 - b) Discussion of July & August Deduction Reports
- *3. New Plan Member Application, Member Beneficiary Changes, Pre-Retirement Death Benefit Option Selection and Retirement Beneficiary Forms
4. Board Business
5. Upcoming Events-Educational Opportunities
- *6. Adoption of 2014 Board Meeting Schedule
- *7. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawal/Rollover and/or Annual Distributions as Per Guidelines-Police Officer David Marcinik
- *8. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawal/Rollover and/or Annual Distributions as Per Guidelines-Firefighter Ronald R. Bratsch
- *9. Acknowledge Request for Buyback of Prior Service and to Purchase if so Elected-Police Officer Michael Pursatere
- *10. Request to Obtain Cost of Changing Beneficiary and to Approve Change if so Elected and Paid in Full-Police Retiree Frank Ciccone

INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:

INPUT FROM THE PUBLIC:

ADJOURNMENT:

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2nd Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.