



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpfpf.org](http://www.pbpfpf.org)

Robert J. Conlan Professional Center  
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905

*38<sup>th</sup> Anniversary - Established May 2, 1974*

**AGENDA**

**BOARD OF TRUSTEES**

Special Meeting No. 13-02

Friday, January 18, 2013-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**AGENDA REVISIONS:**

**CONSENT AGENDA:**

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

**PRESENTATIONS AT 9:15 A.M.:**

1. Mr. Clement Johns, Senior Manager, Goldstein Schechter Koch, CPA-Audit for Fiscal Year Ending 9/30/12
2. Ms. Lark Janes, Partner/CPA, Janes, Dinho & O'Keefe, LLC-Accounting Update

**NEW BUSINESS:**

1. Richard Adams-Volunteer Recognition by Palm Bay City Council
- \*2. Consideration of Warrants for Payment
  - a) Burgess Chambers & Associates, Inc.-\$13,750.00-Performance Monitoring & Advisory Fee for Fourth Quarter 2012; Invoice 13-01
  - b) Public Retirement Information Systems Management-\$150.00-Annual Membership Dues for PRISM 2013, Invoice No. 0109
- \*3. New Plan Member Application, Member Beneficiary Changes, Pre-Retirement Death Benefit Option Selection and Retirement Beneficiary Forms
- \*4. Retired Firefighter Vera Render Reduction of Payment-Remove Age 65 Supplement

- \*5. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution and Annual DROP Disbursement, if Selected-Police Officer Leon Terkoski
- \*6. Deceased Police Officer Mathew W. Sheppard-Rollover Request by Beneficiary

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 260, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.