



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpfpf.org](http://www.pbpfpf.org)

Robert J. Conlan Professional Center  
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905  
***46<sup>th</sup> Anniversary ~ Fund Established May 2, 1974***

**BOARD OF TRUSTEES**

Special Meeting 22-02

Friday, January 21, 2022-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**AGENDA REVISIONS**

**CONSENT AGENDA:**

**There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.**

**ADOPTION OF MINUTES:**

\*Regular Minutes 22-01

**PRESENTATION AT 9:30 A.M.:**

1. Ms. Alison N. Wester, CPA, CGMA, Partner, Mauldin & Jenkins, CPA-Audit for Fiscal Year Ending 9/30/2021
2. Ms. Lark Janes, CPA, LLC-Audit Progress Review and Accounting Updates

**OLD BUSINESS:**

1. Fraternal Order of Police Negotiations

2. Monthly Cash Raise Suspension and Procedure for Payout of Large Deferred Retirement Option Plan (DROP) Accounts
3. Truist Bank Accounts

**NEW BUSINESS:**

- \*1. Consideration of Warrants for Payment:
  - a. SunTrust/Truist Commercial Checking Account-\$1,265.43-Reimbursement to the SunTrust /Truist Commercial Checking Account for Auto Pay for Tim Lancaster's VISA Card
  - b. SunTrust/Truist Commercial Checking Account-\$850.00-Reimbursement to the SunTrust /Truist Commercial Checking Account for Auto Pay for Jason Dorey's VISA Card
  - c. SunTrust/Truist Commercial Checking Account-\$850.00-Reimbursement to the SunTrust /Truist Commercial Checking Account for Auto Pay for James Brock's VISA Card
  - d. SunTrust/Truist Commercial Checking Account-\$850.00-Reimbursement to the SunTrust /Truist Commercial Checking Account for Auto Pay for Anthony Sacco's VISA Card
  - e. SunTrust/Truist Commercial Checking Account-\$850.00-Reimbursement to the SunTrust /Truist Commercial Checking Account for Auto Pay for Patricia Lindsay's VISA Card
- \*2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement\ Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations
3. Hired and Non-Owned Auto Coverage
- \*4. Termination from Employment; Begin Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawal/Rollover and/or Annual Distributions as Per Guidelines, and Authorize Share Plan Distribution Firefighter Kevin D. Martin
- \*5. Entry into DROP Police Officer Gregory Latulippe
6. Discussion of Long-Range Planning Projects Established in 2021 and New Projects for 2022

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.