

**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN
BOARD OF TRUSTEES
Special Meeting 22-10**

Held on the 11th of August, 2022 at Robert J. Conlan Professional Center, 1501 R. J. Conlan Blvd., NE, Suite 240, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida.

Timothy W. Lancaster, Chairperson, called the meeting to order at the hour of 10:17 a.m.

ROLL CALL:

CHAIRMAN:	Timothy W. Lancaster	Present
VICE CHAIRMAN:	Jason Dorey	Present
SECRETARY:	James W. Brock	Present
TRUSTEE, BRD APPT:	Anthony T. Sacco	Present
TRUSTEE, CITY COUNCIL:	Benjamin J. Kiszkiel	Present

Also, in attendance was Ms. Katie Taglia-Polak, Office Manager, Palm Bay Police and Firefighters' Pension Fund. Ms. Patricia Lemerise arrived at 11:18 a.m.

AGENDA REVISIONS:

Motion by Mr. Brock, seconded by Mr. Sacco to remove 10:15 a.m. under Interviews for Pension Assistant Position: and 4. Yary de los Rios 12:00 p.m. as she did not respond to scheduling phone calls. Motion carried with members voting as follows: Mr. Dorey, Yea; Mr. Brock, Yea; Mr. Sacco, Yea; Mr. Kiszkiel, Yea; and Mr. Lancaster, Yea.

Motion by Mr. Brock, seconded by Mr. Sacco to change the agenda to read Friday, August 11, 2022-10:15 a.m. to Thursday, August 11, 2022-10:15 a.m. Motion carried with members voting as follows: Mr. Dorey, Yea; Mr. Brock, Yea; Mr. Sacco, Yea; Mr. Kiszkiel, Yea; and Mr. Lancaster, Yea.

CONSENT AGENDA:

No consent items were presented.

INTERVIEWS FOR THE PENSION ASSISTANT POSITION:

Before arrival of applicants, Mr. Lancaster distributed a notes page with questions he intended to ask. Ms. Taglia-Polak stated she did not know any of the applicants and asked if any trustees did. All trustees stated they did not know any of the applicants. It was discussed that they wanted this person for 24-32 hours per week. Mr. Sacco asked how long ago the applicants were notified. Ms. Taglia-Polak said they were notified Friday, August 5, 2022 after the last Board Meeting. Mr. Lancaster called Mr. Stiven Saveski to confirm he was coming; the call went to voicemail. Mr. Lancaster called Ms. Erica Hathaway to confirm she was coming; the call went to voicemail. Mr. Lancaster called Ms. Patricia Lemerise to confirm she was coming. Ms. Lemerise stated she was on her way. There was discussion about the length of time between posting the job and interviewing applicants.

1. Stiven Saveski 10:30 a.m.-Mr. Saveski did not arrive for his scheduled time.
2. Erica Hathaway 11:00 a.m.-Ms. Hathaway did not arrive for her scheduled time.
3. Patricia Lemerise 11:30 a.m.-Ms. Lemerise arrived at 11:18am. Ms. Lemerise stated she could not find the job she applied for online. She has lived in West Melbourne one and a half years (1½). She previously worked for Modern Continental which was a Forbes 500 company. Ms. Lemerise stated she had a remarkable boss there. She later worked at a hospital. Ms. Lemerise owns a company that does DNA testing for immigration. She has experience in administration, customer service, and is a great salesperson. She has great computer skills and has learned different software at different places of employment. She worked in the hospital, so she is good at keeping confidential information private. The job description was discussed. She would be available to go to training. Ms. Lemerise left the meeting at 11:33 a.m.
4. Yary de los Rios 12:00 p.m.-item removed under Agenda revisions. Motion by Mr. Brock, seconded by Mr. Sacco to repost the position in the same places and keep it posted until the Friday, Sept. 2, 2022. Motion carried with members voting as follows: Mr. Dorey, Yea; Mr. Brock, Yea; Mr. Sacco, Yea; Mr. Kiszkiel, Yea; and Mr. Lancaster, Yea.

INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:

There was no input from any active or retired plan members.

INPUT FROM THE PUBLIC:

There was no input from the public.

ADJOURNMENT:

Motion by Mr. Brock, seconded by Mr. Sacco to adjourn the meeting at 11:41 a.m. Motion carried with members voting as follows: Mr. Dorey, Yea; Mr. Brock, Yea; Mr. Sacco, Yea; and Mr. Lancaster, Yea.



Timothy W. Lancaster

ATTEST:



~~James W. Brock, Secretary~~

Jason Dorey, Vice Chairperson