



PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN

www.pbpfpf.org

Robert J. Conlan Professional Center
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905

47th Anniversary ~ Fund Established May 2, 1974

BOARD OF TRUSTEES

Regular Meeting 22-05

Friday, April 1, 2022-9:00 A.M.

CALL TO ORDER:

ROLL CALL:

OATH OF OFFICE:

To be administered to the following Trustees: Police Elected Representative Anthony Sacco; Fire Elected Representative Jason Dorey; City Council Appointees James W. Brock and Benjamin J. Kiszkiel

AGENDA REVISIONS:

CONSENT AGENDA:

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

ADOPTION OF MINUTES:

*Regular Minutes 22-04

FOSTER AND FOSTER, INCORPORATED AT 9:30 A.M.

1. Mr. Patrick Donlan, Actuary

a. Presentation of September 30, 2021 Actuarial Valuation Reports for the Police,

Fire, and Closed General Employee Funds

OLD BUSINESS:

1. Early/Normal Retirement Deferment and Share Plan Payout
2. Share Plan Policy for Surviving Beneficiaries
3. Long Range Planning Projects
 - a. Records Management Manual

NEW BUSINESS:

- *1. Warrants for Payment
 - a. SunTrust/Truist Commercial Checking Account-\$409.82-Reimbursement to the SunTrust /Truist Commercial Checking Account for Auto Pay for Timothy W. Lancaster's VISA Card
 - b. SunTrust/Truist Commercial Checking Account-\$99.00-Reimbursement to the SunTrust /Truist Commercial Checking Account for Auto Pay for Jason Dorey's VISA Card
- *2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement\Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations
3. Board Business
4. Office Business
 - a. Equipment Upgrades and Purchases, Sprint T-Mobile Phone
 - b. Retro Contributions from the City of Palm Bay for Terminated Police Officer Thomas Pauls and Police Retirees Byron Patrick and Dana Shields
 - c. Suspension of Monthly Retirement Payment on Keith Kelley
 - d. Annual DROP Rollovers
 - e. Job Descriptions: Office Manager, Pension Specialist, Pension Assistant, Records Management Liaison Officer (RMLO), and File Clerk

- f. Employee VISA Invoice Review for March
 - g. Upcoming Events-Educational Opportunities
- 5. Firefighter Retiree Rehire
 - *6. Deceased Police Officer Retiree James T. Rogers
 - *7. Termination Refund/Rollover or Vested Termination, if Eligible, Firefighter Alexis Muriel

INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:

INPUT FROM THE PUBLIC:

ADJOURNMENT:

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2nd Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.