



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpf.org](http://www.pbpf.org)

Robert J. Conlan Professional Center  
1501 R. J. Conlan Blvd., NE, Suite 260 - Palm Bay, Florida 32905  
*37<sup>th</sup> Anniversary - Established May 2, 1974*

**AGENDA**

**BOARD OF TRUSTEES**

Regular Meeting No. 12-04

Friday, March 2, 2012-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**AGENDA REVISIONS:**

**CONSENT AGENDA:**

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.

**ADOPTION OF MINUTES:**

- \*Quarterly Minutes 11-11
- \*Regular Minutes 11-15
- \*Special Minutes 11-17
- \*Quarterly Minutes 11-18
- \*Regular Minutes 11-19
- \*Quarterly Minutes 12-03

**OLD BUSINESS:**

1. Actuarial Services & Projects: Foster & Foster, Inc.
  - a. City of Palm Bay & the Palm Bay Professional Firefighters, IAFF, Local 2446-Response from the Division of Retirement on the Draft Ordinances and Impact Statements and Assumption Letter
  - b. City of Palm Bay & the Fraternal Order of Police-Draft Ordinance and Impact Statement
  - c. Internal Revenue Service Compliance

2. Pension Custody Review
3. Pension Website-[www.pbpf.org](http://www.pbpf.org)
4. Formal Hearing on Ronald C. Giordano, Jr.-Disability Application
5. City Council Board of Trustee Appointees
6. Review of FPPTA School
7. Pension Office Relocation

#### **NEW BUSINESS:**

- \*1. Consideration of Warrants for Payment
  - a) Goldstein Schechter Koch, CPA-\$6,750.00-Final Bill for Audit Work FYE 9/30/11, Invoice #90252
  - b) Public Retirement Information Systems Mngt-\$150.00-Annual Membership Dues for 2012
  - c) SunTrust Bank-\$80,159.00-Quarter-End 12/31/201 Fees for Admin/Trustee; Investment Mngt; & Misc Services
  - d) Advent Capital Management, LLC-\$9,074.69-Management Fees for Quarter-End 12/31/2011
  - e) Office of the City Clerk-\$7.50-Special Service Charge
2. Board Business
3. Upcoming Events-Educational Opportunities
- \*4. Termination Refund/Rollover/or Vested Termination, If Eligible-Police Officer Kenneth Mellor
5. Annual Employee Benefit Statements

#### **INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

#### **INPUT FROM THE PUBLIC:**

#### **ADJOURNMENT:**

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 260, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.